

STOCKTON UNIFIED SCHOOL DISTRICT
EVALUATION FORM
INTEGRATED COMMUNITY RESOURCE SPECIALIST

Name: _____

Site: _____

Pre Evaluation Conference Date: _____

Mid Year Evaluation Date: _____

Final Evaluation Date: _____

Integrated Community Resource Specialists provides a range of services to students, teachers, administrators and other school personnel, student's families and regional agencies which support the educational process. The intent of these services is to facilitate the learning process for students.

Rating Criteria:

- | | |
|---|---------------------|
| 4. Experienced practice that Exemplifies the Standard | (Commendable) |
| 3. Maturing Beginning Practice | (Satisfactory) |
| 2. Developing Beginning Practice | (Needs Improvement) |
| 1. Practice Not Consistent with Standard Expectations | (Unsatisfactory) |

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I. KNOWLEDGE

- | | | | |
|---|--|--|--|
| 1. Has an understanding of local, state and federal licensing requirements for community clinics. | | | |
| 2. Has knowledge of successful grant writing strategies and grant submission procedures | | | |

II. PROGRAM

- | | | | |
|---|--|--|--|
| 1. Coordinates campus based programs and services from a wide range of agencies and resources | | | |
| 2. Coordinates the implementation of medical and mental health services at the school based health centers. | | | |
| 3. Successfully meets deadlines for grant applications, progress reports and other programatic submissions. | | | |
| 4. Successfully implements grant funded and SUSD funded programs and activities. | | | |
| 5. Ensures confidentiality for students via enforcement of HIPAA, FERPA, and Minor Consent Regulations | | | |

III. COMMUNICATION

- | | | | |
|--|--|--|--|
| 1. Communicates clearly and effectively with students, teachers, school nurses, counselors and administrators. | | | |
| 2. Facilitates communication with school based providers via staff meetings and case management conferences. | | | |
| 3. Possesses clear and effective writing skills. | | | |

IV. SUPPORT

- | | | | |
|---|--|--|--|
| 1. Provides orientation and training for new community providers. | | | |
| 2. Provides ongoing training, support, oversight and evaluation for the Delta Health Care employees based at school health centers. | | | |
| 3. Assists Delta Health Care fiscal officer with billing activities relating to title X, FPACT, CHDP, OFP, and Medi-Cal. | | | |
| 4. Facilitates sports/physical events in collaboration with principals and athletic directors. | | | |
| 5. Supports families in accessing community resources, programs and services. | | | |
| 6. Participates in SAP, SST and IEP meetings as needed to support implementation of health related interventions. | | | |

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V. WORK HABITS/RELATIONSHIPS				
1. Dependability and reliability.				
2. Flexibility in day to day schedule.				
3. Positive and productive relationships with community partners.				
4. Ability to work without supervision.				
VI. RESEARCH				
1. Provides and evaluates data to facilitate decisions on future programs and staffing levels.				
2. Makes informed decisions and seeks input from supervisors and administrators.				
VII. PROFESSIONAL GROWTH				
1. Participates in activities that promote professional growth.				
VIII. OTHER				
1. Performs adjunct duties by mutual agreement as prescribed in Article 6.1.1 (c) of the collective bargaining agreement.				

**EVALUATOR'S
COMMENTS:**

FINAL EVALUATION RATING

- Commendable
 Satisfactory
 Needs Improvement
 Unsatisfactory

EVALUATOR'S RECOMMENDATION

- I recommend this Integrated Community Resource Specialist for continued employment in their present position.
 I recommend a probationary period to improve performance for this Integrated Community Resource Specialist position. An Improvement plan is attached.

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**SELF
IMPROVEMENT
GOALS:**

The evaluation and assessment of the performance of each certificated unit employee shall be made on a continuing basis as follows:

- (a) Once each school year for temporary/probationary personnel;
- (b) Every other year for personnel with permanent status not meeting the criteria below;
- (c) Every five (5) years for permanent personnel who have been employed at least ten (10) years with the district and whose most recent previous evaluation rated the employee as 'Satisfactory' or 'Commendable'. The certificated employee or the evaluator may withdraw consent at any time.

Evaluator's Signature/ Date

SUSD Employee ID

Integrated Community Specialist Signature/ Date

SUSD Employee ID